



Report to Policy Committee

Author/Lead Officer of Report:

Craig Rogerson,
Principal Democratic Services Officer Team Manager

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Report of: *Report of the Director of Policy and Democratic Engagement*

Report to: *Strategy and Resources Policy Committee*

Date of Decision: *31 May 2023*

Subject: *Staff Retirements*

Has an Equality Impact Assessment (EIA) been undertaken? Yes No

If YES, what EIA reference number has it been given? (*Insert reference number*)

Has appropriate consultation taken place? Yes No

Has a Climate Impact Assessment (CIA) been undertaken? Yes No

Does the report contain confidential or exempt information? Yes No

If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-

*“The (**report/appendix**) is not for publication because it contains exempt information under Paragraph (**insert relevant paragraph number**) of Schedule 12A of the Local Government Act 1972 (as amended).”*

Purpose of Report:

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

Recommendations:

To recommend that Strategy and Resources Policy Committee:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made, under the Common Seal of the Council, be forwarded to those staff with over 20 years' service.

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: <i>N/A</i>
	Legal: <i>N/A</i>
	Equalities & Consultation: <i>N/A</i>
	Climate: <i>N/A</i>
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>
2	EMT member who approved submission: <i>James Henderson</i>
3	Committee Chair consulted: <i>Tom Hunt</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.
	Lead Officer Name: <i>Lucy Thompson</i>
	Job Title: <i>Interim Director of HR and Customer Services</i>
Date: <i>31 May 2023</i>	

1. PROPOSAL

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<u>City Futures</u>		
Steven Collins	Architectural Assistant Technologist	39
<u>Operational Services</u>		
Kim Knight	Library and Information Assistant	47
Jonathon Watson	Community Technician -Painter	45
Sherifa Ahmed	Neighbourhood Support Officer	43
Philip Ashton	Operations Officer	37
Caroline Bennett	Senior Information Officer and Systems Administrator	23
Cheryl Bennett	Neighbourhood Officer	20
Elizabeth Biggin	Library Development Officer Hub and Home	20
Carol Boot	Neighbourhood Operations and Development Manager SouthEast	39
Paul Bradshaw	Accommodation and Support Team Manager	37
Stephen Briggs	Community Technician - Plasterer	50
Richard Bulloss	Assistant Head Highways Maintenance Development	35
David Bunting	Senior Housing Officer	22
Elaine Burkinshaw	Neighbourhood Officer	21
Peter Carnall	Cemetery Operative	46
Timothy Chapman	Cemetery Operative	42

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
Stephen Cheetham	Kitchen Unit Assembly Technician	23
Lynne Clark	Senior Business Support Officer	25
Andrew Cooper	Community Technician-Joiner	38
Helen Couldwell	Income Specialist	21
David Cowen	Ward Team Leader	38
Kevin Dickinson	Gardener	42
Gary Eyre	Cemetery Area Officer	40
Diane Farrell	Library and Information Assistant	24
Susan Finney	Library and Information Assistant	39
Christine Fisher	Neighbourhood Support Officer	22
Trevor Ford	Senior Officer	20
Beverley Franklin	Library and Information Assistant	48
Deborah Frith	Tenancy Support Worker	28
Lesley Gillott	Library and Information Officer	40
Christine Gledhill	Library and Information Assistant	31
Alison Goodinson	Housing Solutions Officer	25
Yvette Hallam	Neighbourhood Officer	32
Kevin Harman-Siddall	Cemetery Area Officer	40
Ian Henderson	Senior Officer	42
Catherine Hill	Leasehold Services Manager	22
Glyn Hitchen	Neighbourhood Manager South-East	39
Julie Hoskins	Library and Information Assistance	48
Ian Jackson	Senior Engineer	44
Annette Lee	Senior Trading Standards Officer	36

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
Gill Loosemore	Ward Team Leader	24
Robert Maycock	Service Support Officer	38
David Melia	Gardener	43
Susan Mettam	Neighbourhood Officer	21
Teresa Hogan Watt	Ward Team Leader	35
Lorraine Whitehead	Response Operative	24
Paul Wild	Working Team Leader	40
Stephen Willis	Housing Officer	31
Gary Wood	Technical Service Manager	35
Nigel Worboys	Supervisor City Wide Services	40
Peter Wyatt	Bereavement Officer	24
Peter Yates	Community Technician - Bricklayer	40

People

Allie Buckingham	Senior Fieldwork Manager	38
Alison Dawson	Child Protection Coordinator	37
Glenda De Brouwer	Teacher, Lydgate Junior School	21
Joanne Knight	Strategic Commissioning Manager	40
Jayne Robinson	Higher Level Teaching Assistant, Carter Knowle Junior School	24
Jacqueline Stephenson	Senior Teaching Assistant Level 3, Carter Knowle Junior School	22
Angela Teasdale	Senior Teaching Assistant Level 3, The Rowan School	33
Simon Wilsher	Approved Mental Health Practitioner	31

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<u>Resources</u>		
Marilyne Fisher	Personal Assistant, Member Support	27
Ann Hardy	Business Partner	21
Jennie Skiba	Democratic Services Officer	50
Fiona Williamson	Personal Assistant	35